

CoSign Quick Guide **The CoSign Signature Designer**

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Using the CoSign Signature Designer

The CoSign Signature Designer tool enables you to merge several images into a unified graphical signature that can later be uploaded to the CoSign appliance. For example, you can use the tool to create a graphical signature that includes both a professional seal and your signature. (Figure 1)

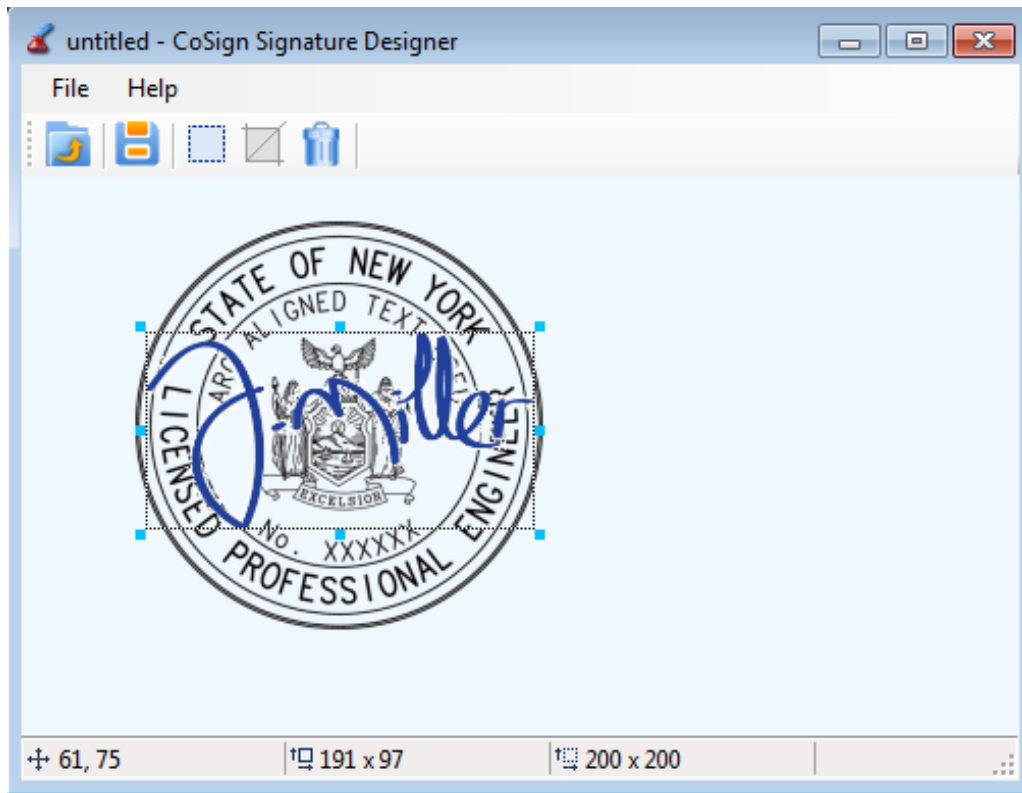


Figure 1 - Graphical signature containing professional seal and personal signature

Using the CoSign Signature Designer, you create a graphical image that will be saved in CoSign. You will always be able to edit your saved graphical signature.

To use the CoSign Signature Designer:

1. Select **Start** → **Programs** → **ARX CoSign** → **CoSign Signature Designer**.
2. Select **File** → **Import** to import an image into the work area. A file selection window appears.
3. Select a file type (BMP, JPG or GIF).
4. If desired, move and/or resize the image:
 - To move the image, click inside the image and drag.
 - To resize the image while maintaining its proportions, click and drag a corner.
 - To stretch a side, click and drag a handle on any side.

As you manipulate the image, you'll notice that the status bar provides information about the image size and location. The leftmost pane on the status bar displays the x,y location of the top-left corner of the currently selected image. The pane second from the left displays the width and height, in pixels, of the currently selected image. (see *Figure 2*)

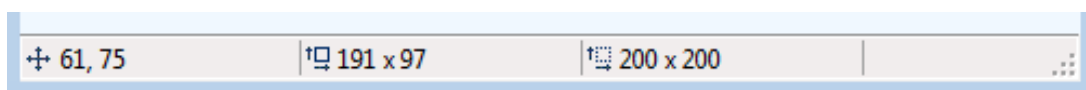





Figure 2 - Status bar display

5. Repeat steps 2-4 to import and manipulate additional images. During this process, each image in the work area can be repositioned or resized.
6. If you have multiple images in the workspace, you can perform the following on any one of them, using the image's right-click menu:
 - **Bring To Front** → **Bring Forward** - Place the selected image in front of the image that appears in front of it.
 - **Bring To Front** → **Bring To Front** - Place the selected image in front of all images.
 - **Send To Back** → **Send Backward** - Place the selected image behind the image that appears behind it.
 - **Send To Back** → **Send To Back** - Place the selected image behind all images.
 - **Transparency Level** - Set the transparency level of the selected image (between 0 - 100%). A higher value sets higher transparency.
 - **Clear Image** - Delete the image from the work area.
7. To crop the display in the work area:
 - Click . Click once to activate the Select Region mode, and mark with the mouse a region in the work area that you wish to save. The right-most pane in the status bar shows the width and height, in pixels, of the selected region. You can move the image, or resize it. Click again to exit the Select Region mode.
 - Click . The area outside the selected region is cleared.
8. When you've completed modifying the display in the work area, click  to save the display as an image. A file selection window appears. Specify the file type (either JPG or BMP), and specify a name and location for the file to be saved in.






CoSign Signature Designer Menu Options

The CoSign Signature Designer menu includes the following options:

Menu Item	Option	Description
File	New	Create a new work area.
	Import	Import a new image into the work area.
	Clear All	Clear the entire work area.
	Save	Save the current display in the work area as a JPG or BMP file. During the save, empty space surrounding the display is cropped out.
	Save As	Save a copy of this file in a different format, location, or using a different file name
	Exit	Exit the CoSign Signature Designer.
	Help	About





CoSign Signature Designer Toolbar Options

The CoSign Signature Designer toolbar includes the following options:

Button	Function	Description
	Import	Import a new image to the work area.
	Save	Save the current display in the work area as a JPG or BMP file. During the save, empty space surrounding the display is cropped out.
	Select Region	Click once to activate the Select Region mode, and mark with the mouse a region in the work area that you wish to save. You can move the image, or resize it. Click again to exit the Select Region mode.
	Crop	Crop the display to the selected region.
	Clear	Clear the entire work area.

CoSign Signature Designer Status Bar Information

The four panes in the status bar provide the following information:

Icon	Description
	x,y location of the top-left corner of the currently selected image.
	Width and height, in pixels, of the currently selected image.
 (second to right)	Width and height, in pixels, of the work area display, which is automatically calculated. When you save, this will be the size of the saved image.
 (right most)	Width and height, in pixels, of the manually selected region. This is relevant when the Select Region tool is used.